



Presents the

2024 ANNUAL LITIGATION AND INVESTIGATORS CONFERENCE

MARCH 4 THROUGH MARCH 6, 2024

SPONSOR & EXHIBITOR PACKAGE



“Florida’s Oldest Private Investigative Association – Since 1963”

*Florida Association of Private Investigators, Inc.
PO Box 21158 Ft. Lauderdale, Florida 33335-1158
www.myfapi.org (954) 278-9459*

-The Voice of the Professional Investigator -

ABOUT THE FLORIDA ASSOCIATION OF PRIVATE INVESTIGATORS

“Florida’s Oldest Private Investigative Association – Since 1963”

The Florida Association of Private Investigators, Inc. is a professional organization created to provide a voice for licensed private investigators and related professionals within the State of Florida and throughout the United States. The Association offers its members extensive networking opportunities with other experienced investigators nationwide, and a place to share referrals, questions, sources of information and more in a friendly, noncompetitive, yet professional atmosphere through our members’ only discussion group.

CONFERENCE & LOCATION INFORMATION

The conference program features a two days devoted to educating private investigators, law enforcement, attorneys, paralegals, investigative reporters, and those wishing to learn more about investigations. The conference will feature a collection of talented local and national speakers. We traditionally anticipate between 100 and 150 attendees for this event. Each participant is a professional who devotes a major portion of his or her practice and business to investigative matters.

The conference will be held at the **Hilton Orlando/Altamonte Springs 350 Northlake Blvd, Altamonte Springs, Florida, 32701-5297. All sponsors and exhibitors will receive the FAPI discounted hotel rates.**

The Hilton Orlando/Altamonte Springs hotel is one of Orlando, Florida’s leading business and leisure hotels. While Orlando may be famous for theme parks and attractions, there is a world of business to be conducted each day. Of Altamonte Springs hotels, our North Orlando hotel offers the amenities and meeting space for business and provides an excellent central location for everything else.

This Orlando/Altamonte Springs, FL hotel is easily accessible from Interstate 4 and conveniently located halfway between Walt Disney World® and Daytona. Complimentary transportation is available within a three-mile radius of Hilton Orlando/Altamonte Springs, which encompasses shopping, dining, movie theaters and Cranes Roost Park and Amphitheater.

Relax in a FAPI negotiated reduced price guest room, bathed in natural light through large windows. At our North Orlando business hotel, stay connected with wireless internet access and the fully equipped business center – offering express mail, fax and photo copying services to help you meet deadlines. Plunge into the pool and work out at the fully equipped fitness center. Dine in the vibrant ‘U’ Restaurant, serving up a blend of American fusion cuisine for breakfast, lunch and dinner. Rent a car from the Hertz Car Rental Desk and ask reception for recommendations on the local area. Whatever

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you need, the multilingual team is dedicated to assisting you. The hotel also offers complimentary self-parking.

SPECIAL OLYMPICS OF FLORIDA

FAPI has selected Special Olympics of Florida as its signature charity of choice and supports the athletes.

SPONSOR / EXHIBITOR INFORMATION

Sponsorship & Exhibitor arrangements cannot be confirmed until the FAPI office receives an executed Commitment Form (pages 11 and 12 of this packet). By completing, signing and returning an executed Commitment Form, the Sponsor / Exhibitor agrees to abide by the Rules & Regulations outlined on pages 13 and 14 of this document.

Exhibitor set-up will take place starting late in the evening on Sunday, March 3, 2024, as permitted by the Hotel and teardown will take place after 3:00pm on Wednesday, March 6, 2024, and must be completely removed from the Hilton Orlando/Altamonte Springs hotel before 6:00pm on Wednesday, March 6, 2024. Exhibits shall be open during all meal and break periods for the duration of the conference. Attendees and guests registered from Sponsoring/Exhibiting companies are encouraged to attend all conference related events including meals, breaks, and the dinner banquet scheduled for the evening of Tuesday, March 5, 2024, at no additional cost.

SPONSORSHIP OPPORTUNITIES FOR NEXT YEAR'S 2025 ANNUAL CONFERENCE

If any sponsors/vendors would like to take advantage of this opportunity by locking in the 2024 rate for our 2025 Annual Conference and submitting a deposit before August 1, 2024, we will promote your company on all conference materials provided throughout the year.

AFFILIATED PRIVATE INVESTIGATIVE ASSOCIATIONS

FAPI welcomes all other professional investigative associations, with approval of the conference committee, and will advertise their logo as supporting affiliates at no charge or expense upon our marketing and promotional material.

Associations may be permitted to set up a free informational table during the conference, space permitting. Handouts such as flyers, brochures, etc., are permitted.



The Florida Association of Private Investigators welcomes your participation as a sponsor, exhibitor, and advertiser during the 2024 Annual Litigation and Investigators Conference March 4 through March 6, 2024.

As a sponsor, you will gain access to this dedicated group of investigators, attorneys, and decision makers. Your presence guarantees your position as an important industry leader to a targeted audience of professionals.

You will gain industry visibility and exposure needed for your corporate success. Multiple sponsorship and advertising levels are available and each offers you targeted exposure in advance of and during this event. This package outlines the benefits of various opportunities at 2024 Annual Litigation and Investigators Conference.

It is our goal to provide awareness and recognition to all sponsors before, during, and after the event. This package illustrates various recognitions provided to sponsors. In addition, all sponsors will be introduced and recognized during the conference by the conference host at the beginning of the program. Sponsors will also have their corporate logo listed on the FAPI web site with a link back to your web site.

The support of education and training Sponsorships allows us to offer attendees the highest quality conference at affordable prices.

For additional information or to secure your participation, please contact:

Harvey E. Morse
Conference Chair, Past President and Founder
harvey@bestpi.com

John Gaspar
FAPI President
jgaspar@afipi.com

Ari Morse
Vendor Coordinator
ari@bestpi.com

Denise White
Past President
dwhite@alphagp.com

Due to the continuing success of our annual event and the support of our members, we are able to reduce the exhibitor's participation rates which are shown below.

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DIAMOND

Commitment Level: \$10,000

Benefits

Special Benefits

- ◆ Recognition as a Diamond sponsor on all conference materials.
- ◆ Logo on Conference brochure – provided to thousands of investigators and attorneys throughout the United States
- ◆ Noted as the only Diamond level sponsor on all materials including event signage, and marketing materials
- ◆ May address the audience either during a meal or from the podium for 30 minutes.
- ◆ Right of first refusal for 2025 conference participation at the Diamond Level (commitment must be received by August 1, 2024, to take advantage of this benefit)

Conference Participation

- ◆ One (1) 10' x 20' Expanded exhibition space
- ◆ Two (2) 6' Tables
- ◆ Four (4) Chairs
- ◆ Four (4) full Conference registrations including all FAPI sponsored meals & Banquet dinner
- ◆ Additional meal tickets available at a reduced rate
- ◆ Opportunity to provide the Conference registrant “goodie bag and handouts”
- ◆ Opportunity to address the attendees regarding your services

Pre-Conference Public Relations

- ◆ Listed on all FAPI Conference-related communications prior to event
- ◆ Logo on FAPI website with a link to company website

On-Site Conference Public Relations

- ◆ Full-page ad in Conference binder
- ◆ Recognition from podium during Conference
- ◆ Prominent logo included on banner displayed on site during Conference.
- ◆ Opportunity to insert additional take away item into Conference registrant “goodie bag”
- ◆ Opportunity to address and introduce the company from the podium.

PLATINUM

Commitment Level: \$5,000

Benefits

Special Benefits

- ◆ Recognition as a Platinum sponsor on all conference materials.
- ◆ Logo on Conference brochure – provided to thousands of investigators and attorneys throughout the United States
- ◆ Noted as the only Platinum level sponsor on all materials including event signage, and marketing materials
- ◆ May address the audience either during a meal or from the podium for 15 minutes.

Conference Participation

- ◆ One (1) 10' x 20' Expanded exhibition space
- ◆ Two (2) 6' Tables
- ◆ Four (4) Chairs
- ◆ Three (3) full Conference registrations including all FAPI sponsored meals & Banquet dinner
- ◆ Additional meal tickets available at a reduced rate
- ◆ Opportunity to address the attendees regarding your services

Pre-Conference Public Relations

- ◆ Listed on all FAPI Conference-related communications prior to event
- ◆ Logo on FAPI website with a link to company website

On-Site Conference Public Relations

- ◆ Full-page ad in Conference binder
- ◆ Recognition from podium during Conference
- ◆ Prominent logo included on banner displayed on site during Conference.
- ◆ Opportunity to insert additional take away item into Conference registrant “goodie bag”
- ◆ Opportunity to address and introduce the company from the podium.

GOLD

Commitment Level: \$3,000

Benefits

Special Benefits

- ◆ Recognition as a Gold sponsor on all conference materials.
- ◆ Logo on Conference brochure – provided to thousands of investigators and attorneys throughout the United States
- ◆ Noted as the only Platinum level sponsor on all materials including event signage, and marketing materials
- ◆ May address the audience either during a meal or from the podium for 15 minutes.

Conference Participation

- ◆ One (1) 10' x 10' Expanded exhibition space
- ◆ One (1) 6' Table
- ◆ Two (2) Chairs
- ◆ Two (2) full Conference registrations including all FAPI sponsored meals & Banquet dinner
- ◆ Additional meal tickets available at a reduced rate
- ◆ Opportunity to address the attendees regarding your services

Pre-Conference Public Relations

- ◆ Listed on all FAPI Conference-related communications prior to event
- ◆ Logo on FAPI website with a link to company website

On-Site Conference Public Relations

- ◆ Full-page ad in Conference binder
- ◆ Recognition from podium during Conference
- ◆ Logo included on banner displayed on site during Conference.
- ◆ Opportunity to insert take away item into Conference registrant “goodie bag”
- ◆ Opportunity to address and introduce the company from the podium.

SILVER

Commitment Level: \$1,500

Benefits

Special Benefits

- ◆ Recognition as a Silver sponsor on all conference materials.
- ◆ Logo on Conference brochure – provided to thousands of investigators and attorneys throughout the United States

Conference Participation

- ◆ One (1) 10' x 10' Expanded exhibition space
- ◆ One (1) 6' Table
- ◆ Two (2) Chairs
- ◆ One (1) full Conference registration including all FAPI sponsored meals & Banquet dinner
- ◆ Additional meal tickets available at a reduced rate
- ◆ Opportunity to address the attendees regarding your services

Pre-Conference Public Relations

- ◆ Listed on all FAPI Conference-related communications prior to event
- ◆ Logo on FAPI website with a link to company website

On-Site Conference Public Relations

- ◆ Full-page ad in Conference binder
- ◆ Recognition from podium during Conference
- ◆ Logo included on banner displayed on site during Conference.
- ◆ Opportunity to insert take away item into Conference registrant “goodie bag”
- ◆ Opportunity to address and introduce the company from the podium.

**CUSTOM SPONSORSHIP PACKAGES ARE ALSO AVAILABLE.
PLEASE CONTACT US AND WE WILL ENSURE THAT YOU AND
YOUR COMPANY ARE WELL REPRESENTED AT OUR CONFERENCE.**

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EXHIBITOR

Commitment Level: \$550

Note: Space is limited and available on a first come, first served basis with a priority given to sponsors.

Benefits

Conference Participation

- ◆ One (1) 6' Exhibit space
- ◆ One (1) 6' Table
- ◆ Two (2) Chairs
- ◆ One (1) full Conference registration including all FAPI sponsored meals & Banquet dinner. Additional meal tickets available at a reduced rate.
- ◆ All conference meals will be served in exhibit area.

Pre-Conference Public Relations

- ◆ Listed on all FAPI Conference-related communications prior to event
- ◆ Logo on FAPI website with a link to company website

On-Site Conference Public Relations

- ◆ Half-page ad in Conference binder
- ◆ Recognition from podium during Conference
- ◆ Logo included on banner displayed on site during Conference.
- ◆ Opportunity to insert take away item into Conference registrant "goodie bag"
- ◆ Opportunity to address and introduce the company from the podium.

Basic Exhibitor Information

- ◆ Show Hours (during meal and break periods). A specific schedule will be released in the sponsor/exhibitor kit.
 - ◆ Sunday, March 3, 2024 (Setup) ~ after 6pm - unknown availability
 - ◆ Monday, March 4, 2024 (Pre-Conference) ~ 9:00am -6:00 pm
 - ◆ Tuesday, March 5, 2024 ~ (Conference) 9:00 am – 5:00 pm
 - ◆ Tuesday, March 5, 2024 ~ Vendors Invited and Encouraged to attend Banquet Dinner
 - ◆ Wednesday, March 6, 2024~ (Conference) 9:00 am – 5:00 pm

MEAL, BREAK, AND HOSPITALITY SUITE SPONSORSHIPS

Morning Coffee - \$1,000 (2 Available)

Your company name and logo are prominently displayed at one morning coffee hour during the Conference. You have the opportunity to personally address attendees during the breakfast. You will also be able to have additional representatives from your company attend this meal. Placement of one promotional item at each seat. Full page ad in the conference binder.

Break - \$650 (4 Available)

Your company name and logo are prominently displayed at one break during the Conference. Half page ad in the conference binder.

Luncheon - \$2,500 (2 Available)

Your company name and logo are prominently displayed at one lunch during the Conference. You have the opportunity to personally address attendees during lunch. You will also be able to have additional representatives from your company attend this meal. Placement of one promotional item at each seat. Full page ad in the conference binder.

Hospitality Suite – Gold \$500 (3 per night - 6 Available)

Your company name and logo are prominently displayed throughout the evening in the Hospitality Suite. You have the opportunity to personally address attendees during the evening hours in the hospitality suite. You will also be able to have additional representatives from your company be present in the Hospitality suite. Quarter page ad in the conference binder.

Hospitality Suite – Silver \$300 (4 per night – 8 Available)

Your company name and logo are prominently displayed throughout the evening in the Hospitality Suite. You have the opportunity to personally address attendees during the evening hours in the hospitality suite. You will also be able to have additional representatives from your company be present in the Hospitality suite.

**Florida Association of Private Investigators
2024 Annual Litigation and Investigators Conference
SPONSOR / EXHIBITOR COMMITMENT FORM**

Commitment Level		Amount
	Diamond Sponsor	\$10,000
	Platinum Sponsor	\$5,000
	Gold Sponsor	\$3,000
	Silver Sponsor	\$1,500
	Other/Custom Sponsorship	To Be Determined
	Exhibitor	\$550
	Exhibitor - Extra Table (if available)	\$200 each
	Morning Coffee Sponsor (2 Available)	\$1,000
	Luncheon Sponsor (2 Available)	\$2,500
	Break Sponsor (4 Available)	\$650
	Hospitality Suite – Gold Sponsor (4 Available)	\$500
	Hospitality Suite – Silver Sponsor (2 Available)	\$300
	Additional Registrant**	\$200 each

By signing below, I/we agree to comply with the Rules & Regulations outlined on pages 12 and 13 of the Sponsorship Packet.

Signature

Title

Promotional Item Contact Information

Contact Name

Company

Telephone

Email

Fax

\$ _____ check payable to "FAPI" enclosed.

*Diamond Sponsorship includes 4 Conference Registrations, Platinum Sponsorship includes 3 Conference Registrations, Gold Sponsorship includes 2 Conference Registrations, and Silver Sponsorship and Exhibitors include 1 Conference Registration. Additional company representatives and attendees may attend at a reduced rate listed above.

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Sponsors and Exhibitors must include the following prior to acceptance:

1. Signed Sponsor/Exhibitor Form
2. Signed Rules and Regulations
3. Copy of Insurance Policy.

2024 SPONSORSHIP REGISTRATION FORM

Company Name

Company Address Phone

Phone

Company Address – Line 2

Fax

City

State

Zip

Website

Company Contact and Phone

REPRESENTATIVE NAMES

Name Of Representative

City

State

Name Of Representative

City

State

Name Of Representative

City

State

Name Of Representative

City

State

Florida Association of Private Investigators

Sponsor & Exhibitor Rules and Regulations

1. Act of God:

In the case of cancellation of the conference, or unavailability of the exhibit hall, due to Acts of God, war, threats or acts of terrorism, governmental authority, fire, strike, labor disputes, or any other cause beyond the control of FAPI, this agreement shall terminate, and the Association shall not be responsible for any damages or expenses incurred by the sponsor or exhibitor in connection therewith.

2. Assignment of Exhibit Space:

Assignment of space will be determined by FAPI. The Association has the right to rearrange the floor plan in the event of conflicts.

3. Cancellation Policy:

All Sponsor / Exhibitor commitments are non-refundable.

4. Character of Exhibits:

No exhibit shall be permitted to interfere with another exhibit, impede access to another exhibit, use the space of another exhibit, or interfere with the free use of the aisle in front of any exhibit. All exhibit materials, including decorations, exhibit display, and audiovisual equipment must conform to fire regulations and electrical codes of the hotel. Exhibitors with audible electric devices, videos and other exhibits or devices, which might prove objectionable to other exhibitors, may be required to accept booth assignments that diminish reasonable objections.

5. Compliance:

These instructions and regulations have been formulated for the best interest of the Sponsor / Exhibitor. Failure to comply may result in removal of an exhibit or cancellation of a sponsorship with no refund of fees to the Sponsor / Exhibitor.

6. Dismantling:

No booth may be dismantled until after 1:00pm on Friday.

7. Distribution of Printed Matter:

Except from within rented space, exhibitors and sponsors shall not distribute printed matter, samples, souvenirs, and the like. Distribution of materials elsewhere in the exhibit hall or in the hotel is not permitted, unless preapproved.

8. Functions:

All functions scheduled by a Sponsor / Exhibitor during conference dates must be submitted in writing and pre-approved by FAPI no less than 60 days prior to the start of the conference. This includes, but is not limited to, receptions, dinners, breakfasts, hospitality suites or alternative transportation to off-site conference related events. Any Sponsor / Exhibitor deemed to have scheduled a competing event will revoke their right to participate in future FAPI conferences. Pre-paid Sponsor / Exhibitor fees will NOT be refunded.

9. Insurance & Liability:

Sponsor / Exhibitor assumes entire responsibility and hereby agrees to protect, indemnify, defend, and save the Florida Association of Private Investigators and its employees and Board of Directors harmless against all claims, losses and damages to persons or property, governmental charges or fines and attorney's fees arising out of or caused by Exhibitor's transportation, installation, removal, maintenance, occupancy, display or use of exhibits, or of the exhibition premises or a part thereof, excluding any such liability caused by the sole negligence of FAPI and its employees and Board of Directors.

The Exhibitor hereby assumes entire responsibility and hereby agrees to protect,

defend, indemnify and save the Hotel, its owners, its operator, TPG Hospitality, Inc., and each of their respective parents, subsidiaries, affiliates, employees, officers, directors, and agents harmless against all claims, losses or damages to persons or property, governmental charges or fines and attorney's fees arising out of or caused by its installation, removal, maintenance, occupancy or use of the exhibition premises or a part thereof, excluding any such liability caused by the sole gross negligence of the hotel and its employees and agents.

Exhibitor shall obtain and keep in force during the term of the installation and use of the exhibit premises, policies of Comprehensive General Liability Insurance and Contractual Liability Insurance, insuring and specifically referring to the Contractual liability set forth in this Exhibit Agreement, in an amount not less than \$1,000,000 Combined Single Limit for personal injury and property damage.

10. Programming:

Sponsors / Exhibitors may not conduct promotional educational programming including lectures, demonstrations or audiovisual presentations during Conference programming hours.

11. Property Damage:

Sponsors / Exhibitors are responsible for damage to property. No signs or other articles shall be posted, nailed, or otherwise attached to any of the pillars, walls, doors, floors, etc., in such a manner as to deface or destroy.

12. Shipping Instructions, AV, Electricity & Telephone Service:

Information regarding these items will be available to Sponsors / Exhibitors prior to the conference and will be distributed via US Mail and/or e-mail.

13. Staffing:

A company representative must be in attendance at the exhibit booth during the hours the exhibit hall is open.

14. Subletting Space:

Subletting space is not permitted. Two or more firms may not exhibit in a single space unless arrangements have been approved by the FAPI in advance.

By signing below, I/we agree to comply with the Rules & Regulations outlined above.

Signature

Type Name

Company Name